

Fitzroy Square

Film/Shoot guidelines

Fitzroy Square has experienced a high volume of location filming/shooting which has made it necessary to establish rules.

Fitzroy Square residents are keen to ensure that shooting/filming remains within strict guidelines so as not to disturb more than absolutely necessary the peace and harmony in the Square for residents and businesses.

Summary

1. Three weeks notice required for crews of more than 5 people
2. Agreement to abide by guidelines to be confirmed at first meeting with residents representative
3. Letter to be distributed to all residents as soon as possible after initial meeting summarizing agreement reached with contacts for response
4. Summary of responses to be kept and provided to FSF&GC and CDFO
5. Parking restrictions – No vehicles on the Square, P&D bays in nearby streets
6. No filming activity before 08.00 or after 20.00 or at weekends
7. No Projectors or Tower Lights or mirrors or other devices that will affect properties not involved with the filming
8. All Lighting arrangements must be approved by FSF&GC and CDFO
9. All cable runs to be approved by FSF&GC and CDFO and appropriately ramped
10. No access to the Garden
11. Number of large shoots limited to 20 days per year with at least a week between shoots
12. Monitoring Agent appointed by The Fontagers to be paid for by the film company and paid in advance to FSF&GC
13. Deposit of £750.00 to be paid to CDFO prior to filming – returnable only if film crew abide by all guidelines
14. Overtime beyond agreed filming activity times will be charged at £750.00 per hour or part thereof
15. Noise levels to be kept to the minimum respect should be shown to the Residents as well as to the other users of the Square

1) Contact with residents

In addition to obtaining permission from Camden Film Office/FilmFixer Ltd, productions of more than 5 crew will need to consult local residents and businesses in Fitzroy Square (the Frontagers) and neighbouring areas if relevant, at least three weeks before the shoot day.

During a meeting with the representative of the Frontagers, these guidelines will be reviewed with the location manager and will be signed by both sides.

A Film Proposal Letter should then be distributed. The drop zone should include all 40 houses in Fitzroy Square, including basements.

The Letter must include the film/shoot company's contact details and a section for feedback for local residents and businesses (to be returned to FSF&GC)

Letter drop in adjacent streets in accordance with Camden's Terms & Conditions for Filming.

Please contact:

Roberto Kouyoumdjian
Georgian Group (Fitzroy Square)
6 Fitzroy Square.
London W1T 6EQ
Email: rob@georgiangroup.org.uk
Telephone: 0207 529 8921

2) Vehicles and Parking

Only essential technical vehicles (usually 3 or less) will be considered for parking suspension in the area.

Suspension of Pay & Display/Shared Use parking bays for technical vehicles is restricted to specified bays in the area – please ask FilmFixer. A recce is recommended.

Suspension of resident only parking bays will not be considered.

The pedestrian area is out of bounds for parking at all times.

Parking - Unit Bases - There are various unit base options within a mile of Fitzroy Square. A recce is recommended.

3) Hours of Access for filming

There will be no access to the square prior to 8.00am; film/shoot crews cannot work on the square beyond 8pm: no dismantling, tidying or any similar activity can take place after that time.

Erections/dismantling of scaffolding and/or towers of whatever nature need to take place within the stipulated times and need to be discussed during initial contact with FSF&GC.

There is no filming/shooting on weekends.

4) **Permitted Equipment** in Fitzroy Square

No projectors, bright tower lamps, mirrors, or any equipment with the same effect allowed on the Square, (special permission must be sought in exceptional circumstances, by prior agreement with FSF&GC)

All cabling needs to run along the rails, be covered and must never be a potential trip hazard.

5) **Garden**

There is NO ACCESS to the garden.

6) **Numbers of shoots**

The maximum shoot days per annum is 20 days for larger productions (more than 5 crew); shoots are to be spaced out with at least 1 week between each shoot.

7) **Monitoring Agent and good faith**

Film/shoot companies usually give a donation to the residents association. The Frontagers require instead that the film/shoot company pay £60 for up to 6 hours of film/shoot in order to pay for a monitoring agent. He/she will be hired by the Frontagers, will be independent from the shoot and will ensure that the present guidelines are adhered to. Cheques should be made payable to "FSF&GC" and sent to Claire Bruce at the above address and received at least 1 week in advance of filming/shooting.

If the film/shoot does not respect the starting and finishing times, a penalty of £750/hr will be payable to FSF&GC. In addition, a deposit (the amount of which TBC but no less than £750) will be made to Camden Film Office and will not be returned should the guidelines not be adhered to by the film/shoot company.

Producers / shoot directors should be warned that if the guidelines agreed in advance between the parties are not adhered to, the film/shoot company as well as the individual will be put on a black list and not be licensed by Camden in the future.

8) Alternative contacts

Camden Film Office

Represented by FilmFixer

Tel: 020 7620 0391

Mob: 07919 002 115

info@camdenfilmoffice.co.uk

www.camdenfilmoffice.co.uk

9) Noise levels and respect for the Residents of the Square

Fitzroy Square is not a film set, it is a residential area as well as a space where people work and relax. This should be born in mind when moving to and within the Square. Noise levels should therefore be kept to the minimum necessary and respect should be shown to the Residents as well as to the other users of the Square. This will ensure that the shoot goes as well as it should.